

# How To Access Your Online Dance Classes!

1. Go to <https://www.char-mar-dance.com/parent-portal> on your laptop/computer.

**\*\*We recommend using the Chrome browser to access online classes\*\***

2. Sign into your Parent Portal.

(Contact [charmarschoolofdance@yahoo.com](mailto:charmarschoolofdance@yahoo.com) if you have any issues with sign-in.)

3. On the right side of your dashboard, you will see your dancer's schedule for the day. Click on the blue video logo next to the appropriate class.

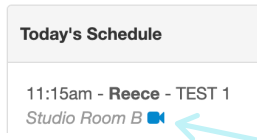
4. On the next page, please click "Go to My Class".

5. You will be taken to the Zoom website where you will be prompted to open the Zoom software.

**\*\*We HIGHLY recommend that all students download the Zoom software to their computers. If students are unable to download the software, there is a "start from your browser" option.\*\***

6. Join with audio/video. All students will be muted upon entry to the online class.

7. Have fun!



Important information about online classes:

- Classes will take place at normal class times/days.
- Teachers will explain to students how to utilize Zoom class features at the beginning of class during the first week.
- Classes will be recorded and made available on your Parent Portal. By joining an online dance class from Char-Mar School of Dance you are consenting to have your audio, video, and in-class messages recorded for the full length of the online class.
- Feel free to experiment with casting your online class to your TV using Smart TVs, Chromecast, Roku, etc.
- Students will be allowed to enter online classes and interact before their teachers have signed on. Please be aware that students may be unsupervised during this brief time but will be recorded.
- **DO NOT SHARE THE LINKS TO THESE CLASSES WITH ANYONE. DO NOT INVITE ANYONE TO JOIN THESE CLASSES. ONLINE CLASSES ARE OFFERED ONLY TO CHAR-MAR STUDENTS WHO ARE ENROLLED IN THE CLASS.**

If you have any questions regarding access to online classes, please email [charmarschoolofdance@gmail.com](mailto:charmarschoolofdance@gmail.com).

We will do our best to respond to you as quickly as possible.

# More Information

## Safe Dance Space, Family Classes, Etc.

### Setting Up a Safe Dance Space

- Pick a space where you have the most room and remove any tripping hazards (pets, toys, shoes, etc.). Use your best judgement!
- Position the laptop/camera before your class starts so the teacher can see your whole body. For younger dancers, mark a spot on the floor so your child knows where to stand to be seen by the teacher.
- Make sure the volume on your device is all the way up before class.
- Plan on wearing your normal dance class attire.
- Hardwood or laminate flooring is ideal, but you can dance on carpet too.
- Tap Classes: If possible, find any floor in your house that isn't carpet. If you need to use carpet, put down a large piece of cardboard or sheet of plywood. Tile is sometimes too slippery. Laminate and hard wood will work best, but please don't use tap shoes on your good floors! You are welcome to tap dance in socks, ballet/jazz shoes, or regular shoes, and you will still benefit from the class.
- Barre: If your child's class does work at the barre, have your child use a wall, counter, or chair.

### Signing Up for Adult/Family Classes (reduced rate, no commitment, no registration fees)

- Sign into your Parent Portal (<https://www.char-mar-dance.com/parent-portal>).
- Go to 'Manage Students'.
- Click 'Add Student'.
- Enter your last name and birthday. Press 'click here to add them' if your information does not come up. Enter all required (\*) information and click 'Save Student' at the bottom of the page.
- Next, click the 'Register for Classes' button and search all locations.
- Choose from the available classes and finish registering!